

Appendix C: Quick Reference Guide to Accommodations for Students with Disabilities (SWD)

NOTE: Users of this Appendix must have the complete text of the 2007-2008 Maryland Accommodations Manual available for reference.

1. SWD Presentation Accommodations

Visual Presentation Accommodations	Conditions for Use In Instruction and Assessment
1-A: Large Print	I, A
1-B: Magnification Devices	I, A
1-C: Interpretation/Transliteration for the Deaf or Hard of Hearing	I, A
Tactile Presentation Accommodations	
1-D: Braille	I, A
1-E: Tactile Graphics	I, A*
NOTE: For purposes of State assessments, any tactile graphics needed are included with the Braille version of the test.	
Auditory Presentation Accommodations	
1-F: Human Reader, Audio Tape, or Compact Disk Recording for Verbatim Reading of Entire Test	I, A*
1-G: Human Reader, Audio Tape, or Compact Disk Recording for Verbatim Reading of Selected Sections of Test	I, A*

* Use of the verbatim Reading accommodation is permitted on all assessments as a standard accommodation, with the exception of:

- (1) the Maryland School Assessment (MSA) in Reading, grade 3 ONLY, which assesses a student's ability to decode printed language. Students in grade 3 receiving this accommodation on the assessment will receive a score based on standards 2 and 3 (comprehension of informational and literary Reading material) but will not receive a score for standard 1, general Reading processes; and
- (2) the Maryland Functional Reading Test.

1. SWD Presentation Accommodations (continued)

Auditory Presentation Accommodations (continued)	Conditions for Use In Instruction and Assessment
1-H: Audio Amplification Devices	I, A
1-J: Books on Tape	I, N/A
1-K: Recorded Books	I, N/A

Multi-Sensory Presentation Accommodations	
1-L: Video Tape and Descriptive Video NOTE: No Maryland assessments currently incorporate video-taped stimulus materials. However, if video tape is used, students must have access to closed captioning on video materials, as appropriate.	I, A
1-M: Screen Reader for Verbatim Reading of Entire Test	I, A*
1-N: Screen Reader for Verbatim Reading of Selected Sections of Test	I, A*
1-O: Visual Cues	I, A
1-P: Notes, Outlines, and Assessments	I, N/A
1-Q: Talking Materials	I, A

Other Presentation Accommodations	
1-R: Other	Determined on a case-by-case basis in consultation with MSDE

- * Use of the verbatim Reading accommodation is permitted on all assessments as a standard accommodation, with the exception of:
- (1) the Maryland School Assessment (MSA) in Reading, grade 3 ONLY, which assesses a student's ability to decode printed language. Students in grade 3 receiving this accommodation on the assessment will receive a score based on standards 2 and 3 (comprehension of informational and literary Reading material) but will not receive a score for standard 1, general Reading processes; and
 - (2) the Maryland Functional Reading Test.
- Any screen reader may be used for instruction, but the only screen reader currently supported by the State for assessment is the Kurzweil™ 3000. In order for students to use the Kurzweil™ 3000 screen reader for testing, students must have used a screen reader in instruction and have had an opportunity to become familiar with the operation of the Kurzweil™ 3000 interface. Although a Human reader is always permissible to deliver a verbatim Reading accommodation, the State encourages the use of screen readers on State testing, to promote standardization of the verbatim Reading accommodation.

2. SWD Response Accommodations

Response Accommodations	Conditions for Use In Instruction and Assessment
2-A: Scribe	I, A
2-B: Speech-to-Text	I, A
2-C: Large-Print Response Book	I, A
2-D: Braille	I, A
2-E: Electronic Note-Takers and Word Processors	I, A
2-F: Tape Recorder	I, A
2-G: Respond on Test Booklet	I, A
2-H: Monitor Test Response	I, A
Materials or Devices Used to Solve or Organize Responses	
2-J: Calculation Devices	I, A
2-K: Spelling and Grammar Devices	I, A*
2-L: Visual Organizers	I, A**
2-M: Graphic Organizers	I, A
2-N: Bilingual Dictionaries	I, A
Response Accommodations	
2-O: Other	Determined on a case-by-case basis in consultation with MSDE

* Spelling and grammar devices are not permitted to be used on the English High School Assessment.

** Photocopying of secure test materials requires approval and must be done under the supervision of the LAC. Photocopied materials must be securely destroyed under the supervision of the LAC. Use of highlighters may be limited on certain machine-scored test forms, as highlighting may obscure test responses. Check with the Test Administration and Coordination Manual (TACM) for each test or consult with the LAC before allowing the use of highlighters on any State test.

3. SWD Timing and Scheduling Accommodations

Timing and Scheduling Accommodations	Conditions for Use In Instruction and Assessment
3-A: Extended Time	I, A
3-B: Multiple or Frequent Breaks	I, A
3-C: Change Schedule or Order of Activities – Extend Over Multiple Days	I, A
3-D: Change Schedule or Order of Activities – Within One Day	I, A
Other Timing and Scheduling Accommodations	
3-E: Other	Determined on a case-by-case basis in consultation with MSDE

4. SWD Setting Accommodations

Setting Accommodations	
4-A: Reduce Distractions to the Student	I, A
4-B: Reduce Distractions to Other Students	I, A
4-C: Change Location to Increase Physical Access or to Use Special Equipment – Within School Building	I, A
4-D: Change Location to Increase Physical Access or to Use Special Equipment – Outside School Building	I, A
Setting Accommodations	
4-E: Other	Determined on a case-by-case basis in consultation with MSDE